

CHARGES FOR SCHOOL ACTIVITIES

The 1988 Education Reform Act requires the School Governors to inform parents of those activities organised by the school for which it would be appropriate to make a charge or request a contribution.

This information relates to activities to be organised during the period 2009 - 2011. It is the Governors' intention to review this policy regularly and to publish this information at the start of each school year.

1. Education During the School Day

- Pupils are admitted to the school without charge and solely in accord with the admissions' criteria published in the school brochure.
- Education is provided free of charge with the school providing all necessary books, equipment and resources for lessons in the school's normal curriculum. Instrumental music tuition is provided by peripatetic teachers who charge the school for their services. In order to maintain this service the majority of this charge will be passed on to parents. Costs for tuition will be explained in a letter when the service is offered.
- **In Food Technology, parents will be asked at the start of the school year if they will provide the necessary ingredients of each cookery lesson and so allow their child to bring home the completed dish.**
- In subjects such as Design Technology and Art the school will provide the materials to make an item of a standard design. If a pupil wishes to improve the article above the basic standard, parents will be responsible for the extra cost.
- A voluntary charge to assist with transport costs may be asked for when pupils are given the opportunity of field studies, visits to galleries or other curriculum related events. These charges will be a small proportion of the overall cost of the visit. It is impossible to meet all such costs as school allowances for books and materials must take precedence. Therefore, other visits can only be funded by asking parents for a voluntary contribution in the knowledge that:
 - i) there is no obligation to contribute
 - ii) pupils will not be treated differently according to whether or not their parents have made any voluntary contribution.

- In most instances however, the activity will only take place if sufficient money is contributed. Letters will clearly indicate the contribution needed for the visit to be organised.

- These arrangements apply to activities which take place wholly or mostly during the normal school day which for this school is 8.40 to 1.10 and 1.55 to 3.05.

2. Examination Fees

- Cardinal Allen Catholic High School will be responsible for paying the fees to be entered for recognised public examinations. Pupils will be entered, with parental agreement, for one public examination in each subject they study (apart from Games). Parents and pupils will be informed around time of entry prior to the relevant exam season. A fuller explanation of this is made in our Examinations Policy.
- The entrance fee will be recovered from the parents when a pupil, without good reason, fails to complete coursework or attend an examination for which the school has paid the fee.
- In the case of re-sits, parents will be charged.

3. Activities organised wholly or mostly outside School hours

- Participation in these activities is entirely voluntary and so are unaffected by these arrangements. The full costs of these activities will be paid for by parents.
- There will be no charge for the transport of school teams to local fixtures or events.

4. Residential Visits during School hours

e.g. Castlerigg Year 11 courses in.

- It will be the School's policy that a charge will be made for board and lodging. However these charges will be remitted in respect of pupils whose parents receive Income Support or Family Credit.
- A voluntary contribution will be requested to pay for the cost of transport to and from the centre.

5. Loss or Damage

The School will ask parents to make a contribution to cover all or part of the costs of lost books or equipment, damage caused by their child's carelessness or vandalism, as well as paying library fines. Information on the costs for individual books etc will be given at the time of the loss.

Comment

The 1988 Act requires these arrangements to be made known to parents. It remains the School's aim to provide a variety of trips and visits that will be of educational and social benefit to your children. We hope that with your support and understanding, we will be able to continue to provide a wide variety of activities and visits. A comprehensive list of residential visits and when they take place is available on the school website.

Further details can be found at:

<http://www.education.gov.uk/schools/adminandfinance/financialmanagement/goodpractice/b0011770/charging-school-activities/>

The screenshot shows the Department for Education website. The main navigation bar includes 'Menu', 'Schools', and 'A-Z of terms'. The article title is 'Charging for school activities', updated on 01 February 2011. The 'Table of Contents' lists sections like 'Residential visits', 'Music tuition', and 'Transport'. The 'Associated resources' section includes links to 'Charging for school activities guidance', 'Schools Admission Code - Revised Code', and 'Education Act 1996'. The article text explains that the purpose is to help headteachers and governing bodies set out their policies on charging and remission for school activities and school visits, and that schools must ensure they inform parents on low incomes and in receipt of the benefits listed on page 4 of this guide of the support available to them when being asked for contributions towards the cost of school visits.

Cardinal Allen Catholic High School A Specialist Maths and Computing College

Charges for School Activities

January 2012



We recognise the need of all individuals for growth and development irrespective of circumstance, gender, race or ability.



At Cardinal Allen Catholic High School
each child is regarded as unique and important



Maths &
Computing

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Chair of Governors

.....
Headteacher